

KANYA MAHA VIDYALAYA, JALANDHAR

(Autonomous College)

Internal Quality Assurance Cell (IQAC)

Agenda

The meeting of Internal Quality Assurance Cell (IQAC) members with external peer members will be held in Board Room on date and time as given below:

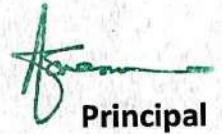
Date : 19-04-2023

Time : 11.30 am

Venue : Board Room

The following agenda points will be discussed in the meeting:

1. To discuss the action taken report on quality initiatives of college of session 2021-22.
2. To discuss plan of action of the session 2022-23.



Principal

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KANYA MAHA VIDYALAYA, JALANDHAR

(Autonomous College)

IQAC Meeting with External Members

Minutes

The meeting of the IQAC with external members was held in Board Room on date and time as given below:

Dated : 19-04-2023

Time : 11:30 pm

Venue : Board Room

Coordinator IQAC Mrs. Parminder Kaur welcomed all members of IQAC and expressed deep gratitude towards Principal madam and management for their support. She further apprised that college is touching new milestones in every section of students support and overall progress due to dynamic team leader and supportive management. She also extended note of thanks for external peer members who have been with KMV team from inception of Autonomy and guiding at every step. Then she took up agenda item one by one for deliberation.

Agenda Item 1. To discuss the action taken report on quality initiatives of college of session 2021-22.

Action Taken Report:

Plan of Action	Achievements/Outcomes
New courses and Teaching Learning	
To introduce skill based elective courses in BA.	KMV took lead in introducing new age multidisciplinary programs which are most contemporary and job enabling. During 2021-22 two interdisciplinary programmes namely BA Vocational Studies in Visual Communication and BA Vocational Studies in Retail Management were introduced. Moreover, two diplomas namely Early Child Care and Old Age Care with internationally accepted sector skill certification were also introduced.
Internship embedded syllabi as per UGC directives	During 2021-22, Board of Study meetings of 36 departments were held with the objective of formation of new syllabi of various programmes and in order to sync the syllabi as per the New Education Policy for the upcoming academic session.

	Internships are made mandatory part of curriculum in more and more programmes. For example one whole semester of B.Com. (Hons.) and BBA has been dedicated to internship to make the education more skill oriented.
Introduce audit course on Innovation, Entrepreneurship & job readiness catering to students' placement.	Innovation, Entrepreneurship and Creative Thinking and Job Readiness program are introduced for semester V students and these courses help to prepares the students to start their own enterprises by innovating new business models in their respective fields and to prepare for various jobs respectively. These courses are offered to students as part of their degree without any extra fees.
To add new Diploma and certificate programmes from session 2021-22.	During 2021-22, based on feedback of students. Diploma in Geriatrics Care and two certificate courses in domestics data entry and certificate course in Geriatrics Care were introduced.
To organise online/offline workshops and extension lectures.	The college organised 40 workshops and 58 Webinars/ extension lectures by different departments to enhance the knowledge base of students and to provide opportunity to students to interact with various renowned resource persons and experts.
To arrange industrial training for students.	During 2021-22 session, industrial training was organised for 471 students in various industries like tourism, food industry, chemical industry, textile, hospitals and business houses to provide students hands on training.
To organise intra college and inter-college competitions, exhibitions.	To enrich teaching learning process. 32 Inter College competitions like Brain Storm-2021, KITE-22, Litmania-An Ode to creativity, were held and 130 intra college competitions like quiz, PPT, Declamation, Debate Poster making etc. were organised during the year. Also annual exhibitions like Sukriti were also held. In addition to these, 11 industrial and 22 educational trips were also organised during the session.

Teachers will be encouraged to develop online teaching modules.	Teachers were provided faculty training to develop MOOCs and about ten proposals were sent by teachers. Two teachers from Psychology Department Dr. Sharanjit and Dr. Pratima got their MOOCs proposal sanctioned from Education Consortium UGC.
Students will be encouraged to use national level online teaching resources.	Students were made aware of online resources and they have attended many online courses like one student Ms. Mehak Verma, a student of BCA Sem VI has achieved eleven MOOCs (Massive Open Online Courses) certifications on C++, Java, HTML CSS, Bootstrap, Python, Wordpress Elementor, Php, MySQL, Unity & Game Maker Studio etc. with flying colors.
To inculcate scientific temperament amongst students	
To organise scientific quiz, competitions, experimental workshops and other scientific activities.	Science departments have organised five International lectures/virtual lab visits, three seminars, six workshops, ten quiz competitions on different topics like Towards Zero Leprosy, on Madam Curie to celebrate birth Anniversary of Madam Curie, National Periodic Table Day, National Science Day, on IPR, Mathematical quiz Mastishk, Celebrating 175 th Birthday of Thomas Alva Edison etc. and celebrated seven national and international days to popularise science.
To arrange various activities to popularise science.	College attained CURIE (Consolidation of University Research for innovation and Excellence) grant worth 70 lakhs to enhance infrastructure of Science Departments and to organise activities to popularise Science from Department of Science and Technology, Govt. of India. Activities like power point presentations and paper presentations on topics like Role of Biotechnology in Défense, Role of Chemistry in Prevention of COVID-19, Food Safety, World Food Day, to Infinity and Beyond, General Nutrition, Food Myths, World Science Day and six educational trips were organised to make science subjects more attractive.

Research, Extension and Consultancy

Research mentoring committee will be executed with external peer members to check progress of already sanctioned projects.

A Research and Development Centre (RDC) was set up in the college. Under RDC, five committees were formulated as per the UGC guidelines. A research mentoring committee was formulated which conducted meetings to check progress of ongoing seed money projects. Presentations were made by the Principal Investigators of eight seed money projects. The external experts' comments about the progress of the projects were recorded in minutes of these meetings. Some projects were also approved for submission.

Proposals will be invited for fresh sanction of projects under seed money.

Research awards will be announced in Junior and Senior Category to inspire the teachers for quality research.

To promote research among its faculty and students, seed money of Rs.315000 was sanctioned out of college funds to the faculty and students of eight departments for the session 2021-22. The faculty who are awarded with the research projects are Dr. Jatinder Pal from Department of Economics, Mr. Ashish Raina from Department of Hospitality and Tourism, Mr. Nitin Khanna and Dr. Ravi Khurana from Department of Computer science, Dr. Harpreet Kaur and Dr. Narinderjit Kaur from Department of Fashion designing and Chemistry respectively, Dr. Harpreet Kaur and Dr. Davinder Kaur from Department of Punjabi, Dr. Reena and Ms. Seema from Department of Punjabi, Dr. Anushobha and Dr. Rupika Sharma from Department of Hindi & Mrs. Ashima Sahni and Dr. Iqbal Singh from Department of Political Science.

Two teachers were selected for research awards of Rs. 10000 each based on quality of research. In senior category award was given to Dr. Neetu Verma from Physics Department and in junior category it was presented to Dr. Monica Rani from Maths department.

Organize research forum	Research Development Cell, organized Research Forum on 15th December 2021 at 2.30 pm in Conference Hall. Dean Research Dr. Jatinder Pal delivered a lecture on review of literature and formulation of hypothesis. Dr. Jatinder Pal expert for the day talked in detail the procedure of formulation and testing hypothesis.
Submit project proposal for research grant	Nine proposals were submitted for research project funding to different Govt. agencies like SERB-DST, CSIR and ICSSR New Delhi POWER. Out of these projects, three projects were sanctioned by the funding agencies, by SERB to Dr. Gopi Sharma worth 27 Lakh, CURIE grant of 70 lakh to Science Departments, grant of 7.28 Lakh by ICSSR to Dr. Rashmi Sharma from Department of Commerce.
Various activities will be undertaken under Institution Innovation Cell (IIC).	KMV IIC organises various self-driven activities round the year, which includes inviting experts having entrepreneurial experience of years, organising business idea competitions to business model canvas developments, workshops on design thinking and IPR. Not only this, the students here get platform to sell their products through city level exhibitions as well as during various events organised at college for the budding entrepreneurs. The activities also include the visit to various centres of excellence by organising educational trips to National Physical Laboratory, New Delhi and to centres like CSIO dedicated to research, design and development of scientific instruments; and NIPGR dedicated to plant-based research. KMV was awarded 4.5 'gold stars' (highest rating in the country in the session 2021-22) by Ministry of Education (MoE's) Innovation Cell (Govt. of India). KMV is among the top 155 institutions (including universities, engineering colleges and management

	institutes) all over the country to be selected as mentor institute as a part of Mentor-Mentee Programme of MoE's Innovation Cell (Govt. Of India). KMV has been assigned a band of 'Performer' by Ministry of Education, Govt. of India under Atal Ranking of Institutions on Innovation Achievements (ARIIA) rankings of higher education institutions, for the promotion and support of 'Innovation and Entrepreneurship Development' amongst students and faculty.
Students will be encouraged to undertake various Start-ups and entrepreneurship.	KMV facilitates the start-up activities by allowing students and faculty to use institute infrastructure and facilities, as per the choice of the potential entrepreneur. The major activities undertaken by the KMV Pre-Incubation Centre are selection of ventures, mentoring, seed funding, review of ventures, and network development. Student entrepreneurs are encouraged and supported to become independent and self-supporting. An Entrepreneurship Development Fund has been created to provide seed money assistance to student start-ups for carrying out market research, skill training, marketing, and initial activities to setup a start-up. 19 students have started their own small ventures as Fashion Boutiques, Beauty Salons, Diet Clinics, Nutritive Food Manufacturing, Chocolate Making, Baking and Video Editing.
Faculty will be inspired to present papers in national and international seminars and conferences.	During 2021-22, faculty presented 14 papers in National and 17 papers in International Seminars and conferences.
Faculty will be encouraged to publish papers in reputed Journals and to supervise more Ph.Ds.	During 2021-22, faculty has published 39 papers in UGC CARE list of Journals and is guiding 08 Ph.Ds.

Global Endeavours

To organise workshops and lecture series with foreign Universities as part of MOU.

Dr. Robert Urban, Professor and Head of the Department, Personality and Health Psychology, Eotvos Lorand university, Budapest, Hungary delivered the lecture under Psychology Chapter of International Series.

Dr. Robert Urban, Professor from Eotvos Lorand University, Budapest, Hungary visited for the second time under the MoU signed between KMV and Eotvos Lorand University, Budapest, Hungary and interacted with students and faculty. He also conducted three days workshop on 'Health Psychology.'

Psychology Department organised a seminar by Dr. Marta Fulop from the Institute of Cognitive Neuroscience and Psychology and Research Centre for Natural Sciences, and Faculty at Karoli Gasper University of the reformed church, Hungary.

Dr. Abhishek Pandey, Associate Director and Research Scientist, Centre for Infectious Disease Modelling and Analysis, Yale School of Public Health, USA delivered the lecture under Mathematics Chapter of International Series.

P.G. Department of Commerce & Business Administration organised a webinar on "Challenges of The Business and Marketing During and After COVID Pandemic" under the Commerce Chapter of KMV International Series. Dr. Laszlo Jozsa, Professor, Faculty of Economic Sciences, Department of Marketing & Management, Szechenyi Istvan University, Gyor Hungary.

P.G. Department of Physics in collaboration with Internal Quality Assurance Cell (IQAC) organized expert talk cum virtual visit to Coe College, United States. Prof. (Dr.) Mario Affatigato, Coe College, United States was invited as expert speaker. Prof.

Affatigato is the Fran Allison and Francis Halpin Professor and Chair of the Physics Department.

An international webinar cum virtual tour was organized under its International Series (Chemistry Chapter) on the topic 'Developing Research Ethics for the better future'. Ms. Ridhi Salotra from Queens University, UK was invited as the resource person.

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Botany Department organised lecture by Dr. Gagandeep Jain, Program Coordinator Horticulture Sciences, Franklin Institute of Agritechology, Pukekohe, Auckland (New Zealand)

Lecture by Dr. Avtar Singh, Research lecturer from International Centre of Excellence in Seafood Science and Innovation, Faculty of Agro-Industry, Prince of Songkla University, Hat Yai, Thailand.

Mathematics Department organised lecture by Dr. Abhishek Pandey, Associate Director and Research Scientist, Center for Infectious Disease Modelling and Analysis, Yale School of Public Health, USA.

International lecture was organised by department of Nutrition health and exercise by Ms. Angel Preet Kaur, Nutrition Manager (Working as Dietary Supervisor in Elizabeth Bruyere Hospital and Clinical Diet Technician in Queensway Carelton Hospital, Ottawa, Canada)

Teachers will be encouraged to attend on-line courses from top international universities.

Four students of M.A. (Psychology) along with one Faculty Member named Dr. Sharanjit Kaur have been granted Bilateral State Scholarships 2021 Scholarship to attend Summer Course in the prestigious Universities of Eotvos Lorand University, Budapest & University of Szeged.

	Hungary. They have attended online classes during summer. Teachers of Psychology attended workshops by Dr. Robert Urban, Professor from Eotvos Lorand University, Budapest, Hungary and a seminar by Dr. Marta Fulop from the Institute of Cognitive Neuroscience and Psychology and Research Centre for Natural Sciences, and Faculty at Karoli Gasper University of the reformed church, Hungary. Four teachers of Botany Department attended International webinar on 'Higher Education during the Covid-19 Pandemic: A Global Perspective of the Challenges and Best Practices' from TAYLOR'S University, Malaysia
Infrastructure Development	
To establish labs for Hospitality and Tourism and artificial intelligence programmes	Artificial Intelligence, Data Science lab and labs for Hospitality & Tourism were set up during the year. An amount of 9,92302/- was spent on setting up of labs of Hospitality & Tourism, Artificial Intelligence & Data Science and for upgradation of labs of Computer Applications & IT and Department of Chemistry.
To purchase more books and Journals for library.	During 2021-22, college has spent an amount of 1298970.00 Rupees on books, Journals and e-resources.
To strengthen digitalisation of books in library for online reference.	Library has digital repository to access archived books, question papers, research publication, thesis, annual reports, newsletter, newspaper clippings etc. Library is member of N-list (Shodhsindu), DELNET, National Digital Library, Blind library (Daisy Forum of India: Sugamya Pustakakaya). Students and faculty make use of digitalized resources.

To upgrade existing labs and class rooms.	During 2021-22, An amount of 9,92302/- was spent on Networking setup of Artificial Intelligence and Data Science, lab setup of Hospitality & Tourism. IT setup for Computer Science and Chemistry department.
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Governance and Leadership

To organise FDPs to improve professional competency of faculty and quality enhancement.	During 2021-22, College has conducted about 16 faculty development programmes and workshops to train the faculty for quality teaching learning and research.
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To enhance quality initiatives.	➤ Organised NAAC workshop on “NAAC Methodology”. The resource person for the workshop was Dr. B. S. Ponnudiraj, who is currently the Academic Adviser with the National Assessment and Accreditation Council (NAAC), a workshop by Mr. S. Francis Senior Accountant from Ministry Finances Govt. of India of on PFMS on 11th March 2022, a Workshop on ISO certification by Mr. P.K. Dwivedi Senior Consultant SIS on 2-3rd March to apply for the certification. Organised KMV International Interaction Series. Industry Academia meet in which KMV had an interface with prominent professionals from various fields and 45 industry experts related to different industries participated. Organised talks on Intellectual Property rights, IIC activities, held 58 Webinars/extension Lectures and 40 Workshops. ➤ College attained CURIE (Consolidation of University Research for innovation and Excellence) worth 72 lakhs to enhance infrastructure of Science Departments and to
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organise activities to popularise Science from Department of Science and Technology, Govt. of India pertaining to excellent performance in the teaching and learning of the Sciences. Also inspired teachers to apply for Research Projects and publish papers in UGC CARE List Journals.

➤ Participated in NIRF Ranking, India Today Ranking, Times of India group and Outlook Magazine ranking. Planned new programmes and took frequent feedback from students and other stake holders, held IQAC Meetings, conducted academic audit, carried out self-appraisal of faculty, Some other initiatives are, Implementation of research policy, monitoring Seed money research projects, Planning Credit Based System in Post Graduate Courses, Planning Inter disciplinary Courses and New Certificate including skill development add on Courses from next session.

➤ Ensured up-dation of activities on UGC University monitoring portal and participation in State and Central Govt. social and academic programmes like Azaadi ka Amrit Maha Utsav, Ek Bharat Sreshath Bharat (EBSB), Unnat Bharat Abhyaan, Buddy programme, Environment Conservation activities and implementing e-governance.

During session 2021-22, many best practices were implemented like stress on skill and interdisciplinary component in curriculum design, student mentoring, sanction of seed money projects and research awards, digitalization of management system, introducing job readiness and

	Innovation, Entrepreneurship and Creative Thinking Courses for placement enhancement. participation in social extension activities and taking green initiatives.
To encourage teachers to attend FDPs from other reputed institutions too.	Teachers have attended 36 short term courses. 63 faculty development programmes. 06 induction programmes, 9 refresher courses. 15 Webinars. 11 workshops and 26 on- line courses during the year.
To organise industry-Academia meet and FDP on research methodology.	Young trainees at KMV had an interface with prominent professionals from various fields in order to hone their professional skills. 45 industry experts related to different industries participated in the Industry Academia meet held on 26.9.22.
To apply for National level ranking	College has applied for NIRF Ranking, India Today Ranking and Times group of India and outlook magazine rankings during 2021-22. College has received top rankings for many programmes like BBA, BCA, FD etc in Punjab.

Student Support Activities

To strengthen mentoring and other student support services and to take feedback of students.	Mentoring programme is carried out regularly in which about 15 students are allotted to each mentor in each mentor-mentee group, who keeps in touch with students and keep track of their academic and mental wellbeing.
To strengthen the collaborations with industry for training and placements and to organise placement drives and career orientation programmes	MOUs are signed with 30 industries/ Institutions and a number of collaborative activities were performed like training, internships and placements under these MoUs. Nearly 100 students have been placed in different sectors by on campus placement drives. College has a very strong Career Counselling and placement cell. More than 14 career counselling programmes have been organised for students by internal and external experts. Students have been regularly informed and guided about job openings by placement team members.
To enhance the concessions for needy and deserving students	During 2021-22, College has disbursed an amount of 38,90,135/- Rupees as scholarships and concessions for 604 needy and deserving students.

To encourage the student participation in various inter-college sports and cultural competitions for their holistic growth	Students participated and won prizes in 44 intercollege sports and 30 cultural competitions outside the college and in various inter college competitions.
To organise Yoga classes, Self – defence and other such training programmes.	With the aim of instilling confidence in the students and enabling them to cope with adverse situation, a two-day workshop on Self Defense Techniques was organized under the Gender Sensitization Program running under the aegis of Women's Studies Centre. Mrs. Rama Sharma, 4th Degree from Northern Karate School, Canada, was the resource person. She imparted extensive training to the students on the importance of self defense and martial arts techniques. Similarly under the Personality Development Program, KMV organised a Workshop on Self Analysis, Self Confidence and SWOT Analysis. The resource persons for the workshop were JC Karandeep Gulati (Provisional Zone Trainer Zone , JCI India) and JC Ritesh (Provisional Zone Trainer, Zone I , JCI India). College also organised an extension lecture on Drug Abuse under Buddy Programme launched by Punjab Government to curb the menace of drug abuse. Dr. Pratima Sharma Mehandru, Assistant Professor, Department of Psychology, a licensed psychologist from Rehabilitation Council of India was the speaker for the lecture. Many such training and career opportunity programmes were also organised for the students.
To organise alumni meet.	KMV Organized Alumni Meet Pearls – 2022 on 12-03-2022 during which Alumni who are giving their services in school education were honored. The college has also initiated a series of Inspirational Talks: Alumni Speaks where the alumni of the various departments of the college are invited and they share their success stories with the students.

Social Responsibility

To mentor other institutions for setting up of skill development centres.

KMV has mentored many institutions under IIC and DBT Star College Status .

KMV is among the top 155 institutions (including universities, engineering colleges and management institutes) all over the country to be selected as mentor institute as a part of Mentor-Mentee Programme of MoE's Innovation Cell (Govt. Of India).

Under this Mentor-Mentee Programme, 5 colleges- Government College, Ropar; GHG Institute of Law for Women Ludhiana; JCDAV College, Dasuya; IITM College of Science, Art and Commerce, Sonipat; and Lakshmi Narayan College of Technology Excellence, Bhopal, have selected KMV as their mentor for guidance on expert linkage, infrastructure creation and facility management, and resource mobilization to conduct I&E activities. KMV is continuously conducting mentoring sessions, workshops, and competitions for the students and faculty of its mentee institutions and providing them guidance regarding ARIIA, NISP, SIH and Innovation Ambassador Programme.

Under DBT Star college Status, College is mentoring various DBT Star Scheme incharges of various colleges like Dr. Namarata, Department of Mathematics, General Shivdev Singh Diwan Gurbachan Singh Khalsa College, Patiala (Punjab), Dr. Kulwinder Singh, Department of Physics, DAV College Bathinda and Dr. Anita, Department of Physics, Guru Nanak College, Muktsar.

Mentee institutes had participated in various workshops/ invited talks organized by KMV and are mentored for academic activities for growth of UG students under DBT College Scheme.

To encourage the students to participate in various social extension activities.	To encourage the students to participate in social outreach activities, a mandatory course 'Social Outreach, has been introduced for all undergraduate semester IV students and is running successfully. Under this course each student has to participate in social outreach programmes organised by the college as well as individually and submit a report on that. Apart from this faculty and students visit the adopted schools from time to time and distribute various required items, organise checking of food adulteration camps, waste management campaigns, organise manure making workshops, visit Pinhgla Ghar, old age home, and orphanages, spread awareness through social media (by uploading Short videos), spread social awareness through Nukkad Nataks etc. KMV also distributed free of cost books to students from its Book Bank.
To participate in all Government initiatives for the society	College got 29 awards in social extension activities during the year. Various departments organised a series of activities under (ESBS) Ek Bharat Shreshtha Bharat to commemorate the unity and integrity of India. This program is being organised by the Ministry of Human Resource Development, Government of India with an objective of promoting the national integration, showcasing the rich Heritage and Culture, customs and traditions of either state and creating an environment which promotes learning between States by sharing best practices and experiences and Punjab is paired with Andhra Pradesh under Ek Bharat Shreshtha Bharat. KMV has always been on forefront to carry out activities in synch with Government programmes under Azzadi Ka Amrit Maha Utsav. On 3.9.21, KMV launched a fitness campaign to promote Fit

India Freedom Run 2.0 of Ministry of Youth Affairs & Sports.

KMV organized a 10 day Annual Training Camp of 2 Pb(G) BN NCC Jal from 22-10-2021 in which more than 450 cadets from 23 different institutions of Jalandhar participated.

KMV in collaboration with 36-North Jalandhar constituency organized SVEEP "Special Voter Registration Camp" in the college campus.

College also organised a special activity in view of the upcoming Punjab Assembly elections in which the students made and displayed various beautiful posters based on the importance of elections and the Right to Vote.

The College also organised an extension lecture on Drug Abuse under Buddy Programme launched by Punjab Government to curb the menace of drug abuse. KMV organized 1st Annual Conference "Saanjh" dedicated to Punjab Police Mahila Mittar

(the first of its kind of government project).

KMV organized COVID-19 vaccination camp in the college campus.

KMV has also earned the honour of being the only institution in Punjab to be granted Skill Hub by the Government of India. In this regard, the inaugural ceremony of Skill Hub was organised by Deen Dayal Upadhyay Kaushal Kendra of Kanya Maha Vidyalaya.

KMV organised a special program on cancer awareness commemorating International Women's Day. The program was organised by Red Ribbon Club of the College.

On 22.3.22, KMV hosted a Short Term Course on Fostering Social Responsibility and Community Engagement in Higher Education Institutions of India under Unnat Bharat Abhiyaan, Govt. of India. The short term course was organized by RCIUBA- Rural Development Department, National Institute

	of Technical Teachers Training and Research Chandigarh in collaboration with KMV. On 30.5.22, KMV organized an awareness lecture on Cyber Crime in collaboration with Police Commissionerate. KMV also initiated one-month long environment protection drive in the villages & schools adopted by KMV under Unnat Bharat Abhiyaan.
To keep spreading awareness through Radio 'VOW' (voice of women).	The online radio channel 'VOW' (Voice of Women) of KMV is successfully touching new horizons with its quality based content by touching various social issues & is also spreading awareness about COVID-19 & its precautions in the society. The programs that are broadcasted on Radio VOW are Fact Shalla, Know Yourself, Vox Spoke, She Talk, Screen Time & Lifestyle Trends. Radio VOW has been actively and relevantly touching upon various social, economic and cultural topics & that VOW which stands for Voice of Women has given much space to the woman issues.
To carry out activities for uplifting under privileged section of society.	College has been actively involved in various social outreach activities like adoption of schools, literacy drive programs, running free vocational training courses for the girls of economically weaker sections of the society, tree donation and tree plantation camps, awareness rallies against drugs, female feticide, dowry and visits to old age homes and orphanages. KMV has initiated Empathy Corner outside the college campus which aims to create a sense of responsibility and empathy among the younger generation. Among the various social initiatives the college has been doing consistent work for the students of Banarsi Dass Charitable School, Transport Nagar, Jalandhar adopted by KMV in 2009. The College has extended assistance in the form of providing benches, tables, chairs, getting the school

	building white washed, stationery, bags, blackboard, fans etc. The college has also set up a library and a toy room for the children in the school. With the mission of spreading awareness regarding clean and green environment the college has also initiated tree donation and tree plantation camps in Transport Nagar, Village Ibrahimpur and adopted a park in Vikaspuri, Jalandhar.
To take environment friendly initiatives.	World Environment Day was celebrated on 5th June 2021 with the theme "Only One Earth" in order to spread awareness about the Environment & Biodiversity conservation. From 1st to 7th July, 2021, KMV organised an online Van Mahotsav Week in order to make students aware about the environment and conservation of biodiversity. On 5.8.21, KMV's month long Environment Protection Drive was inaugurated by Mr. Karnesh Sharma, Commissioner, Municipal Corporation Jalandhar. On 16.9.21, KMV celebrated World Ozone Day to sensitize students regarding global environmental issues. Department of Environment sciences and NCC organised poster making competition and rally on 22nd march 2022 to celebrate world water day to sensitize students regarding global environmental issues related to water. Around 30 students (Team Water warrior and NCC Cadets) participated in the event to showcase their creativity. On 22nd April, 2022 Department of Environment sciences and NCC celebrated World Earth Day. Various activities such as poster making, slogan writing, rangoli, choreography, tree donation etc. were organised for the students.

	To teach the students about sustainable techniques of fashion creation and consumption in their curriculum, the students of PG Department of Fashion Designing displayed their creative interests by making innovative clothes out of the waste & old clothes by recycling them in a very suitable manner. KMVites celebrated eco friendly green Diwali by organizing an awareness rally on 5.11.21. KMV established Discipline Squad & Cleanliness Cops to spread awareness in the society to keep the surroundings clean & green. KMV organized Plant a Hope- a tree plantation drive to promote and protect the green cover in India and Best Out of Waste competition to motivate the innovative ideas of the students. Also a green mathematical park was setup by mathematics department in the campus. To spread awareness about environmental protection and acknowledge the global climate crisis, an international webinar was organized by PG Department of Botany. Dr. Gagandeep Jain, Program Coordinator Horticulture Sciences, Franklin Institute of Agri technology, Pukekohe, Auckland (New Zealand) was the resource person for the webinar.
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Agenda Item 2. To discuss plan of action of the session 2023-24.

Following plan of action for the next session was discussed and approved during the meeting:

New courses and Teaching Learning

1. To introduce Credit Based System in all programmes.
2. To introduce new innovative programmes and to promote interdisciplinary courses as well as value added certificate courses.
3. To organise online/offline seminars, workshops and extension lectures.

4. To arrange industrial training and field trips for students.
5. To organise intra college and inter-college competitions, exhibitions.
6. To take feedback of students on curriculum and on teachers.

To inculcate scientific temperament amongst students

1. To organise scientific quiz, competitions, experimental workshops and other scientific activities.
2. To arrange various activities to popularise science.

Research, Extension and Consultancy

1. To organise Research mentoring committee meetings to check progress of already sanctioned projects.
2. To invite proposals for fresh sanction of projects under seed money.
3. To organize research forum
4. To submit project proposals for research grant
5. To undertake various activities under Institution Innovation Cell (IIC).
6. To encourage students to undertake various Startups and entrepreneurship.
7. To inspire faculty to present papers in national and international seminars and conferences.
8. To encourage non Ph.D. faculty to enrol for Ph.D.
9. To encourage faculty to publish papers in CARE listed Journals and to supervise more Ph.Ds.

Global Endeavours

1. To organise workshops and lecture series in collaboration with foreign Universities.
2. To appoint teachers to teach foreign languages
3. To organise students and faculty interaction with foreign faculty.

Infrastructure Development

1. To purchase more books and Journals for library.
2. To upgrade existing labs and classrooms by precuring latest equipment.

Governance and Leadership

1. To enhance quality initiatives.
2. To encourage teachers to attend FDPs from reputed institutions.
3. To organise industry-Academia meet.
4. To apply for national level rankings like NIRF, India today.

Student Support Activities

1. To strengthen mentoring and other student support services and to take feed back of students.

2. To strengthen the collaborations with industry for training and placements and to organise placement drives and career orientation programmes
3. To enhance the concessions for needy and deserving students
4. To encourage the student participation in various inter-college sports and cultural competitions for their holistic growth
5. To organise Yoga classes, Self – defense and other such training programmes.
6. To organise alumni meet.

Social Responsibility

1. To mentor other institutions.
2. To encourage the students to participate in various social extension activities.
3. To participate in all Government initiatives for the society.
4. To keep spreading awareness through Radio 'VOW' (voice of women).
5. To carry out activities for uplifting under privileged section of society.
6. To take environment friendly initiatives.
7. To enhance value-based activities to make students more responsible citizens and good human beings.

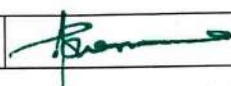
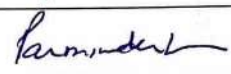
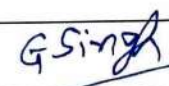
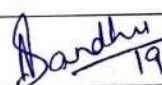
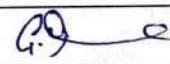
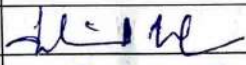
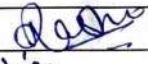
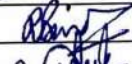
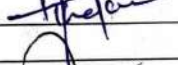
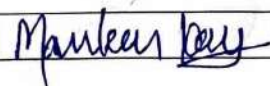
She expressed her gratitude for UGC for extending autonomy status for next years i.e till 2033 on the basis of excellence performance.

KANYA MAHA VIDYALAYA, JALANDHAR

(Autonomous College)

Attendance Sheet of IQAC meeting with External peer members

Attendance Sheet of the meeting of External peer members with IQAC Core Committee to be held on 19-04-2023 at 11:30 am in Board Room.

Sr. No.	Name & Designation	Signature
Chairperson		
1.	Prof. (Dr.) Atima Sharma Dwivedi, Principal, KVM Jalandhar	
IQAC Coordinator		
2.	Mrs. Parminder Kaur, Head, Department of Physics & Dean Sciences, IQAC Coordinator	
External peer member		
3.	Dr. Gurcharan Singh, Professor, School of Management Studies, Punjabi University, Patiala	 19/4/23
Local Society		
4.	Dr. Paramjit Kaur Ghuman, Officiating Principal, Govt. Arts and Sports College, Jalandhar	 19/4/23.
Management Nominee		
5.	Dr. Sushma Chopra, Management Nominee, Member IQAC	
Alumni Nominee		
6.	Dr. Sushma Chawla, Alumni Nominee, Member IQAC	
Industry Nominee		
7.	Mr. Mangat Ram Sharma, Industry Nominee, Representative of Ramco International	
Staff Members		
8.	Dr. Gopi Sharma, Department of Physics, Director DDU Kaushal Kendra, Autonomy Coordinator, Member IQAC	
9.	Dr. Jatinder Pal, Department of Economics, Dean Research, Member IQAC	
10.	Dr. Suman Khurana, Department of Computer Science & Applications & Dean IT, Incharge Animation dept., Member IQAC	
11.	Dr. Rashmi Sharma, Department of Commerce, Member IQAC	
12.	Mrs. Ashima Sahni, Department of Political Science, Member IQAC	
13.	Mrs. Rashmi Bindra, Department of Commerce, Member IQAC	
14.	Mrs. Tank Sinderpal, Department of Chemistry, Member IQAC	
15.	Ms. Arti Thakur, Department of Animation, Member IQAC	
Administrative Officer		
16.	Mr. Munish Kumar, Examination Superintendent, Member IQAC	
17.	Mr. Manoj Sharma, Administrative Officer, Member IQAC	
Student Nominee		
18.	Ms. Manleen Kaur, Member IQAC	

KANYA MAHA VIDYALAYA, JALANDHAR
(Autonomous College)
Internal Quality Assurance Cell (IQAC), Planning and
Evaluation Committee Meeting and HoDs
Agenda

The meeting of Internal Quality Assurance Cell (IQAC) members and all Heads of Departments will be held in Principal Office on date and time as given below:

Date : 22-12-2022

Time : 2.00 pm

Venue : Principal Office

Agenda Item 1. To discuss action taken report of meeting held on 27.10.22.

Agenda Item 2. To discuss revision in evaluation policy of certificate courses.

Agenda Item 3: To remove the students' grievance about question papers

Agenda Item 4: To include result analysis in board of studies meeting

Agenda Item 5: Prepare credit system syllabus for all programmes including Diploma, and certificates

Agenda Item 6: Use of high end recording and camera set up in conference hall.

KANYA MAHA VIDYALAYA, JALANDHAR

(Autonomous College)

Internal Quality Assurance Cell (IQAC), Planning and Evaluation Committee Meeting and HoDs Attendance Sheet

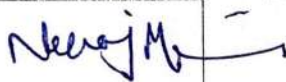
The meeting of Internal Quality Assurance Cell (IQAC) members and all Heads of Departments will be held in Principal Office on date and time as given below:

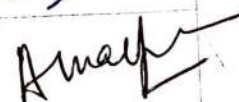
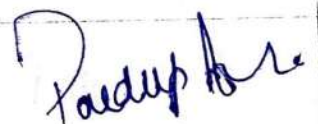
Date : 22-12-2022

Time : 2.00 pm

Venue : Principal Office

The following members attended the meeting:

Sr no.	Name & Designation	Signature
1.	Prof. (Dr.) Atima Sharma Dwivedi, Principal KMV, Jalandhar (Chairperson)	
2.	Mrs. Parminder Kaur Head, Department of Physics & Dean Sciences	
3.	Dr. Manju Sahni Head, Department of Chemistry	
4.	Dr. Neeraj Maini Head, Department of Commerce & Dean Commerce	
5.	Dr. Iqbal Kaur Head, Department of Punjabi	
6.	Dr. Suman Khurana Head, Department of Computer Science & Applications and Animation and VFX & Dean IT	
7.	Dr. Madhumeet, Head, Department of English, Dean Student Welfare & Dean Languages	
8.	Dr. Poonam Sharma Head, Department of Music & Dance & Dean Performing & Visual Arts	
9.	Mrs. Sadhna Tandon Head, Department of Zoology & Dean Life Sciences	
10.	Dr. Sabina Batra, Head, Department of Management and Secretarial Practices	

11.	Dr. Vinod Kalra Head, Department of Hindi, Dean Languages	
12.	Mrs. Veena Deepak, Deputy Controller of Examination, Head, Department of Mathematics	
13.	Dr. Gurjot Kaur Head, Department of History & Dean Social Sciences	
14.	Dr. Rashmi Sharma, Head, Department of Retail Management	
15.	Mrs. Amarpreet Khurana, Department of Economics & Dean Social Sciences	
16.	Mrs. Neeti Kapoor Head, Department of Home Science and Nutrition, Exercise and Health & Dean Vocational Studies	
17.	Dr. Neeraj Sharma Head, Department of Sanskrit, Dean Resident Life	
18.	Mrs. Harpreet Kaur Head, Department of Fashion Designing and Textile Design and Apparel Technology	
19.	Dr. Jatinder Pāl, Department of Economics & Dean Research	
20.	Dr. Pardeep Arora, Head, Department of Artificial & Data Sciences	
21.	Dr. Davinder, Department of Physical Education	
22.	Ms. Hardeep Kaur, Controller of Examination	
23.	Ms. Tarandeep, Dean Vocational Studies, Head, Department of Beauty & Wellness	
24.	Dr. Gopi Sharma, Autonomy Coordinator KMV, Jalandhar	

Proceedings:

Agenda Item 1. To discuss action taken report of meeting held on 27.10.22.

Item. No.	Proposed agenda	Proceedings	Action Taken
2.	To discuss steps to improve quality education, NAAC preparation and data keeping for rankings like NIRF, AISHE and India Today.	1. Internships should be included in the curriculum. All departments should have industry partners, sign MOUs and send students for internships where ever possible 2. All teachers should use LMS of the system and it should be promoted amongst students too. 3. Teachers should apply for international fellowships. 4. Teachers should carryout annual duties allotted to them in letter and spirit. 5. More IPRs and Startups must be initiated specially by vocational departments. 6. Departments like IT, Hospitality and Tourism, Fine Arts, Fashion Designing, Food Science and Chemistry Department must take steps to provide Consultancy Services for resource mobilisation. 7. Teachers must keep the record of every activity and must take feedback from students. 8. Departments must organise more intercollege competitions.	All decisions were conveyed to faculty and are being implemented.

Agenda Item 2. To discuss revision in evaluation policy of certificate courses.

As per new policy following steps will be taken: Departments will allocate one person as in charge of certificate course officially with formal letter signed by Principal. Same faculty will held complete responsibility of admission in that certificate course. Examination will be carried at Departmental level and mode of examination can be decided at departmental level. Departments can schedule examination twice in one academic year i.e December or June. 15 days before conduct of examination students must fill examination form and obtain Roll no from COE office. It will be the duty of concerned faculty to take examination forms from

examination centre, get it filled from students and deposit it back to Mr. Munish. After conduct of examination the awards must be submitted to Mr. Munish on same day so that results can be declared on time.

The designated faculty will submit completion certificate of the certificate course to examination office duly signed by head of department. The copy of the same must be kept at department level. Concerned faculty will keep complete record of certificate course i.e Admissions list, attendance sheet, module delivery plan, feedback obtained from students at the end of course, awards, and final copy of gazette notification and completion certificate. Concerned faculty can claim 2 marks per certificate course in his/her API as per new rules of UGC regulations 2018.

These certificate courses will be offered in hybrid mode (partially online and offline mode) and same will be kept in Academic Council agenda.

Agenda Item 3: To remove the students' grievance about question papers

There is ongoing problem that comes to notice from examination centre that the students complaint about out of syllabus question(s) in the question papers. The main reason for this problem is that syllabus is without the details of the topic mentioned in the syllabus. To avoid this issue syllabus must be expanded in detailed at time of board of studies.

Agenda Item 4: To include result analysis in board of studies meeting

It was decided that all HODs must include analysis of result including attainment of Cos, PSOs in the BOS meeting of their department.

Agenda 5: Prepare credit system syllabus for all programmes including Diploma, and certificates;

In order to implement NEP fully it was decided to take all the Undergraduate programmes including Diplomas and certificate courses in Credit system from session 2023-24. So all HoDs should start preparing the syllabi for the next session accordingly giving preference to skill based and internship based curriculum.

Agenda 6: Use of high end recording and camera set up in conference hall.

As a high end recording and Camera system has been set up in Conference Hall which is ideal for hybrid mode meetings, international online events, all departments can make maximum use of it.

KANYA MAHA VIDYALAYA, JALANDHAR
(Autonomous College)
Internal Quality Assurance Cell (IQAC), Planning and
Evaluation Committee Meeting and HoDs
Agenda

The meeting of Internal Quality Assurance Cell (IQAC) members and all Heads of Departments will be held in Principal Office on date and time as given below:

Date : 27-10-2022

Time : 2.00 pm

Venue : Principal Office

Agenda1 : To discuss action taken report of previous meeting

Agenda 2: To discuss steps to improve quality education, NAAC preparation and data keeping for rankings like NIRF, AISHE and India Today.

KANYA MAHA
VIDYALAYA, JALANDHAR
(Autonomous College)

**Internal Quality Assurance Cell (IQAC), Planning and
Evaluation Committee Meeting and HoDs
Attendance Sheet**

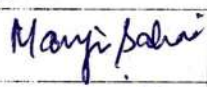
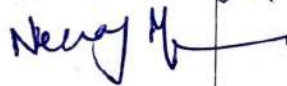
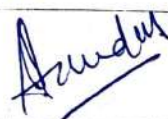
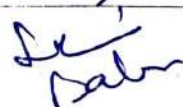
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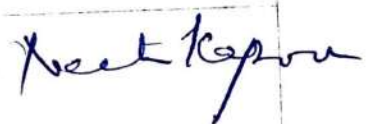
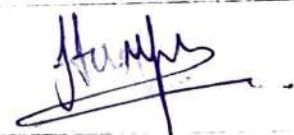
Date : 27-10-2022

Time : 2.00 pm

Venue : Principal Office

The following members attended the meeting:

Sr no.	Name & Designation	Signature
1.	Prof. (Dr.) Atima Sharma Dwivedi, Principal KMV, Jalandhar (Chairperson)	
2.	Mrs. Parminder Kaur Head, Department of Physics & Dean Sciences	
3.	Dr. Manju Sahni Head, Department of Chemistry	
4.	Dr. Neeraj Maini Head, Department of Commerce & Dean Commerce	
5.	Dr. Iqbal Kaur Head, Department of Punjabi	
6.	Dr. Suman Khurana Head, Department of Computer Science & Applications and Animation and VFX & Dean IT	
7.	Dr. Madhumeet, Head, Department of English, Dean Student Welfare & Dean Languages	
8.	Dr. Poonam Sharma Head, Department of Music & Dance & Dean Performing & Visual Arts	
9.	Mrs. Sadhna Tandon Head, Department of Zoology & Dean Life Sciences	
10.	Dr. Sabina Batra, Head, Department of Management and Secretarial Practices	

11.	Dr. Vinod Kalra Head, Department of Hindi, Dean Languages	
12.	Mrs. Veena Deepak, Deputy Controller of Examination, Head, Department of Mathematics	
13.	Dr. Gurjot Kaur Head, Department of History & Dean Social Sciences	
14.	Dr. Rashmi Sharma, Head, Department of Retail Management	
15.	Mrs. Amarpreet Khurana, Department of Economics & Dean Social Sciences	
16.	Mrs. Neeti Kapoor Head, Department of Home Science and Nutrition, Exercise and Health & Dean Vocational Studies	
17.	Dr. Neeraj Sharma Head, Department of Sanskrit, Dean Resident Life	
18.	Mrs. Harpreet Kaur Head, Department of Fashion Designing and Textile Design and Apparel Technology	
19.	Dr. Jatinder Pal, Department of Economics & Dean Research	
20.	Dr. Pardeep Arora, Head, Department of Artificial & Data Sciences	
21.	Dr. Davinder, Department of Physical Education	
22.	Ms. Hardeep Kaur, Controller of Examination	
23.	Ms. Tarandeep, Dean Vocational Studies, Head, Department of Beauty & Wellness	
24.	Dr. Gopi Sharma, Autonomy Coordinator KMV, Jalandhar	

Proceedings:

Action Taken Report of previous meeting held on 18.8.22

Item No.	Proposed agenda	Proceedings	Action Taken
1.	To discuss steps to be taken to improve teaching learning.	It was discussed that teachers should keep following points in mind while going in class:- Teachers must use LMS system and focus on e-content and lectures should be more interactive with students. They should promote questions from students. Their behaviour should be graceful so that students treat them as role model. Teachers should respond to tasks given by examination branch in time. Teachers should not take leave unnecessary. Also Availability Chart of teachers should be displayed outside each department to facilitate students. Departments should submit the term wise syllabus division at the earliest and follow it. Teachers should also motivate the students to opt for any of the 28 certificate courses to provide value to their degree.	Decision was conveyed to faculty and implemented
2.	To discuss ways to improve research output of the Institution.	Faculty should publish their papers in UGC CARE listed journals only. Before sending for publication, they should send the papers to IQAC for approval of the Journal. Faculty should apply for research projects to funding agencies.	Decision was conveyed to faculty and implemented
3.	To focus on popularise the ancient language of India-Sanskrit.	Principal Madam informed that a Sanskrit teacher is coming from Ministry of Education to teach Sanskrit and this must be promoted in students to popularise the ancient language Sanskrit.	Enrolment has started for Sanskrit Learning Course
4.	To plan activities for next semester as per	Name of the Event	Tentative Dates
		Creativity Carnival	2 nd February 2023

Academic Calendar	Annual Fete	16 th Feb 2023	
	Convocation	Around 22 nd Feb 2023	
	Prize Distribution Function	End of March	
	Placement Drives	From 27 th Jan to 7 th Feb 2023	
	Alumni Meet	End of March	
	Intercollege competitions	January to March	
	KITE		
	Brainstorm		
	Sciberation		
	Litmania		
	Amarjyoti	April First week	

Agenda 2: To discuss steps to improve quality education, NAAC preparation and data keeping for rankings like NIRF, AISHE and India Today.

After thorough discussion following decisions were taken:

1. Internships should be included in the curriculum. All departments should have industry partners, sign MOUs and send students for internships.
2. All teachers should use LMS of the system and it should be promoted amongst students too.
3. Teachers should apply for International fellowships.
4. Teachers should carryout annual duties allotted to them in letter and spirit.
5. More IPRs and Startups must be initiated specially by vocational departments.
6. Departments like IT, Hospitality and Tourism, Fine Arts, Fashion Designing, Food Science and Chemistry Department must take steps to provide Consultancy Services for resource mobilisation.
7. Teachers must keep the record of every activity and must take feedback from students.
8. Departments must organise more intercollege competitions.

KANYA MAHA VIDYALAYA, JALANDHAR
(Autonomous College)
Internal Quality Assurance Cell (IQAC), Planning and
Evaluation Committee Meeting and HoDs
Agenda

The meeting of Internal Quality Assurance Cell (IQAC) members and all Heads of Departments will be held in Principal Office on date and time as given below:

Date : 18-08-2022

Time : 12.00 noon

Venue : Principal Office

Agenda Item 1: To discuss action taken report of meeting held on 14.7.22

Agenda Item 2: To discuss steps to be taken to improve teaching learning.

Agenda Item 3: To discuss ways to improve research output of the Institution.

Agenda Item 4: To focus on popularise the ancient language of India- Sanskrit.

Agenda Item 5: To plan activities for next semester as per Academic Calendar.

KANYA MAHA VIDYALAYA, JALANDHAR
(Autonomous College)
Internal Quality Assurance Cell (IQAC), Planning and
Evaluation Committee Meeting and HoDs
Proceedings

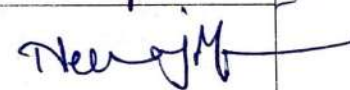
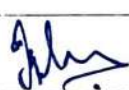
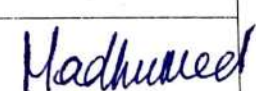
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Date : 18-08-2022

Time : 12.00 noon

Venue : Principal Office

The following members attended the meeting:

Sr no.	Name & Designation	Signature
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2.	Mrs. Parminder Kaur Head, Department of Physics & Dean Sciences	
3.	Dr. Manju Sahni Head, Department of Chemistry	
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12.	Mrs. Veena Deepak, Deputy Controller of Examination. Head, Department of Mathematics	<i>Veena Deepak</i>
13.	Dr. Gurjot Kaur Head, Department of History & Dean Social Sciences	
14.	Dr. Rashmi Sharma, Head, Department of Retail Management	<i>Rashmi Sharma</i>
15.	Mrs. Amarpreet Khurana, Head Department of Economics & Dean Social Sciences	<i>Amarpreet Khurana</i>
16.	Mrs. Neeti Kapoor Head, Department of Home Science and Nutrition, Exercise and Health & Dean Vocational Studies	<i>Neeti Kapoor</i>
17.	Dr. Neeraj Sharma Head, Department of Sanskrit, Dean Resident Life	<i>Neeraj Sharma</i>
18.	Mrs. Harpreet Kaur Head, Department of Fashion Designing and Textile Design and Apparel Technology	<i>Harpreet Kaur</i>
19.	Dr. Jatinder Pal, Department of Economics & Dean Research	<i>Jatinder Pal</i>
20.	Dr. Pardeep Arora, Head, Department of Artificial & Data Sciences	<i>Pardeep Arora</i>
21.	Dr. Davinder, Department of Physical Education	<i>Davinder</i>
22.	Ms. Hardeep Kaur, Controller of Examination	
23.	Ms. Tarandeep, Dean Vocational Studies, Head, Department of Beauty & Wellness	<i>Tarandeep</i>
24.	Dr. Gopi Sharma, Autonomy Coordinator KMV, Jalandhar	<i>Gopi Sharma</i>

Proceedings:

Agenda Item 1: To discuss **action taken report** of meeting held on 14.7.22

Proposed Plan	Proceedings	Action Taken
To introduce Credit Based System in all Masters Programmes.	During the session, Credit Based Continuous evaluation grading system will be introduced in all Masters programmes. College will also plan to convert all remaining UG programmes into credit system from the session 2023-24 as per NEP.	All Master programmes have been taken in Credit system from this session.

To introduce Interdisciplinary courses in Master Programmes.	Institution will introduce choice based interdisciplinary courses in all Masters classes from session 2022-23.	Implemented
To introduce more value added certificate courses.	HoDs will short list add on certificate courses and submit the list with syllabus detail to IQAC within a week.	Twenty-eight certificate courses have been shortlisted and will be offered to students.
To organise online/offline seminars, workshops and extension lectures, to arrange industrial training and field trips for students, and intra college and inter-college competitions, exhibitions.	HODS and Deans will plan the activities and submit the planning to IQAC.	Planning has been submitted by HoDs and will be implemented during session.
To take feedback on curriculum and on teachers.	Mrs. Amanpreet Khurana will arrange to take the feedback of students, teachers and employers during the session.	Will be implemented.
To organise Research mentoring committee meetings to check progress of already sanctioned projects, to invite proposals for fresh sanction of projects under seed money and to organize research forum.	Dr. Jatinder Dean Research along with the RDC cell of the College, will do the needful during session.	RDC has started working on sanctioning and evaluation of projects.
To undertake various activities under Institution Innovation Cell (IIC).	Dr. Rashmi Sharma, Associate Professor, Dean IIC and her team will organise innovative activities.	IIC activities will be organised during session
To submit project proposals for research grant	All Deans and HoDs will motivate the faculty and submit research proposals to various funding agencies.	Being implemented
To enhance the research and innovative activities	Principal Madam, asked HODs to motivate the faculty to contribute to research, apply for IPRs and to organise international events.	Faculty has been sensitised

To enhance Quality Initiatives of IQAC	IQAC will organise FDPs and NAAC sponsored seminar and IQAC will enhance its quality initiatives, organise Industrial Academia meet, to sign more MOU and participate in various rankings.	NAAC seminar will be organised on 10 th Sept.2022 and more FDPs will be organised.
To strengthen student support activities	The collaborations with industry for training and placements will be strengthened, there will be more collaborations with industry for training and placements and to organise placement drives and career orientation programmes. The concessions for needy and deserving students will be enhanced and the student will be encouraged to participate in various inter-college sports and cultural competitions. Yoga classes and Self – defense and other such training programmes will be organised. Alumni meet will also be organised in March.	Will be implemented during session
To enhance the activities under social responsibility	College will be participating in all Govt. initiatives for society as well as activities will be carried out for uplifting of under privileged section of society. Also more environment friendly initiatives will be undertaken. Also more value based activities will be organised.	Will be implemented during session

Agenda Item 2: To discuss steps to be taken to improve teaching learning.

It was discussed that teachers should keep following points in mind while going in class:-

Teachers must use LMS system and focus on e-content and lectures should be more interactive with students. They should promote questions from students. Their behaviour should be graceful so that students treat them as role model. Teachers should respond to tasks given by examination branch in time. Teachers should not take leave unnecessary.

Also Availability Chart of teachers should be displayed outside each department to facilitate students. Departments should submit the term wise syllabus division at the earliest and follow it.

Teachers should also motivate the students to opt for any of the 28 certificate courses to provide value to their degree.

Agenda Item 3: To discuss ways to improve research output of the Institution.

Faculty should publish their papers in UGC CARE listed journals only. Before sending for publication, they should send the papers to IQAC for approval of the Journal. Faculty should apply for research projects to funding agencies.

Agenda Item 4: To focus on popularise the ancient language of India- Sanskrit.

Principal Madam informed that a Sanskrit teacher is coming from Ministry of Education to teach Sanskrit and this must be promoted in students to popularise the ancient language Sanskrit.

Agenda Item 5: To plan activities for next semester as per Academic Calendar.
Tentative Dates of Major Events (Even Semester 2022-23)

Name of the Event	Tentative Dates
Creativity Carnival	2 nd February 2023
Annual Fete	16 th Feb 2023
Convocation	Around 22 nd Feb 2023
Prize Distribution Function	End of March
Placement Drives	From 27 th Jan to 7 th Feb 2023
Alumni Meet	End of March
Intercollege competitions KITE Brainstorm Sciberation Litmania	January to March
Amarjyoti	April First week

It was decided that HODs and Deans will convey these decisions taken to all the faculty.

KANYA MAHA VIDYALAYA, JALANDHAR
(Autonomous College)
Internal Quality Assurance Cell (IQAC), Deans and HoDs
Agenda

The meeting of Internal Quality Assurance Cell (IQAC) members all Heads of Departments and members of Planning & Evaluation will be held in Conference Hall on date and time as given below:

Date : 14-07-2022

Time : 02:00 pm

Venue : Conference Hall

To discuss the **Action Taken Report** of 21-22 year and following agenda items:

Agenda Item 1. To discuss new courses, allocation of audit courses to various faculties and to plan activities to enhance teaching learning

Agenda Item 2: Planning to enhance Research, Extension and Consultancy

Agenda Item 3: To discuss Infrastructure Development

Agenda Item 4: To plan FDPs and Seminars

Agenda No. 5. To plan Student Support Activities

Agenda No. 6. To plan Social Responsibility activities.

KANYA MAHA VIDYALAYA, JALANDHAR
(Autonomous College)
Internal Quality Assurance Cell (IQAC), Planning and
Evaluation Committee Meeting & HODs
Minutes

The meeting of Internal Quality Assurance Cell (IQAC) members with all Heads of Departments and members of Planning & Evaluation was held in Conference Hall on date and time as given below:

Date : 14-07-2022

Time : 2:00 pm

Venue : Conference Hall

Coordinator of IQAC Mrs. Parminder Kaur extended a note of welcome to all members and chairperson. She apprises the house that IQAC have been carrying out its role and responsibilities very accurately and briefed about significant contributions of IQAC in session 2021-22.

Following is the **Action Taken Report of 2021-22:**

Plan of Action	Action Taken
New courses and Teaching Learning	
To introduce skill based elective courses in BA.	During 2021-22 two interdisciplinary BA with Vocational Studies programs namely BA Vocational Studies in Visual Communication and Retail Management were introduced. Moreover, two diplomas namely Early Child Care and Old Age Care with internationally accepted sector skill certification were also introduced.
Internship embedded syllabi as per UGC directives	During 2021-22, Board of Study meetings of 36 departments with the objective of formation of new syllabi of various programmes in order to sync it with the New Education Policy for the upcoming academic session took place.
Introduce audit course on Innovation, Entrepreneurship & job readiness catering to students' placement.	Innovation, Entrepreneurship and Venture Development and Job Readiness program are introduced for semester V students
To add new Diploma and certificate programmes from session 2021-22.	During 2021-22, Based on feedback of students, PG diploma in Hindi translation 'Vaksetu', Diploma in Geriatrics Care and two certificate courses in domestics data entry and certificate course in Geriatrics Care were introduced.
To organise online/offline workshops and extension lectures.	The college organised 40 workshops and 58 Webinars/extension lectures by different departments to enhance the knowledge base of students and to provide them opportunity to students to interact with various renowned resource persons and experts.
To arrange industrial training for students.	During 2021-22 session industrial training was organised for 471 students in various industries.
To organise intra college and inter-college competitions, exhibitions.	To enrich teaching learning process, 32 Inter College competitions like Brain Storm- 2021, KITE-22, Litmania-An Ode to creativity were held and 130 intra college competitions like quiz, PPT, Declamation, Debate Poster making etc. were organised during the

	year. Also annual exhibitions like Sukriti and were also held. In addition to these, 11 industrial and 22 educational trips were also organised during the session.
Teachers will be encouraged to develop online teaching modules.	Teachers were provided faculty training to develop MOOCs and about ten proposals were sent by teachers. Two teachers from Psychology Department Dr. Sharanjit and Dr. Pratima got their MOOCs proposal sanctioned from Education Consortium UGC.
Students will be encouraged to use national level online teaching resources.	Students were made aware of online resources and they have attended many online courses.
To inculcate scientific temperament amongst students	
To organise scientific quiz, competitions, experimental workshops and other scientific activities.	Science departments have organised five International lectures/virtual lab visits, three seminars, six workshops, ten quiz competitions on different topics.
To arrange various activities to popularise science.	College attained CURIE (Consolidation of University Research for innovation and Excellence) worth 70 lakhs to enhance infrastructure of Science Departments.
Research, Extension and Consultancy	
Research mentoring committee will be executed with external peer members to check progress of already sanctioned projects.	A Research and Development Centre (RDC) was set up in the college. Under RDC, five committees were formulated as per the UGC guidelines. A research mentoring committee was formulated which conducted meetings to check progress of ongoing seed money projects.
Proposals will be invited for fresh sanction of projects under seed money. Research awards will be announced in Junior and Senior Category to inspire the teachers for quality research.	To promote research among its faculty and students, seed money of Rs.215000 was sanctioned out of college funds to the faculty and students of eight departments for the session 2021-22. Two teachers were selected for research awards of Rs. 10000 each on the basis of quality of research. In senior category award was given to Dr. Neetu Verma from Physics Department and in junior category it was presented to Dr. Monica Rani from Maths department.
Organize research forum	Research Development Cell, organized Research Forum on 15th December 2021 at 2.30 pm in conference hall.
Submit project proposal for research grant	Nine Proposals were submitted for research project funding to different Govt. agencies like SERB-DST, CSIR and ICSSR New Delhi POWER. Out of these projects, three projects were sanctioned by the funding agencies, by SERB to Dr. Gopi Sharma worth 27 Lakh, CURIE grant of 70 lakh to Science Departments, grant by ICSSR to Dr. Rashmi Sharma from Department of Commerce.
Various activities will be undertaken under Institution Innovation Cell (IIC).	KMV was awarded 4 'gold stars' (highest rating in the country in the session 2021-22) by Ministry of Education (MoE's) Innovation Cell (Govt. of India). KMV is among the top 155 institutions (including universities, engineering colleges and management

	institutes) all over the country to be selected as mentor institute as a part of Mentor-Mentee Programme of MoE's Innovation Cell (Govt. Of India). KMV has been assigned a band of 'Performer' by Ministry of Education, Govt. of India under Atal Ranking of Institutions on Innovation Achievements (ARIIA).
Students will be encouraged to undertake various Start-ups and entrepreneurship.	14 students have started their own small ventures as Fashion Boutiques, Beauty Salons, Diet Clinics, Nutritive Food Manufacturing, Chocolate Making, Baking and Video Editing.
Faculty will be inspired to present papers in national and international seminars and conferences.	During 2021-22, faculty presented 14 papers in National and 17 papers in International Seminars and conferences.
Faculty will be encouraged to publish papers in reputed Journals and to supervise more Ph.Ds.	During 2021-22, faculty has published 39 papers in UGC CARE list of Journals and is guiding 08 Ph.Ds.

Global Endeavours

To organise workshops and lecture series with foreign Universities as part of MOU.

Teachers will be encouraged to attend on-line courses from top international universities.

Four students of M.A. (Psychology) along with one Faculty Member named Dr. Sharanjit Kaur have been granted Bilateral State Scholarships 2021 Scholarship to attend Summer Course in the prestigious Universities of Eotvos Lorand University, Budapest & University of Szeged, Hungary. They have attended online classes during summer.

Teachers of Psychology attended workshops by Dr. Robert Urban, Professor from Eotvos Lorand University, Budapest, Hungary and a seminar by Dr. Marta Fulop from the Institute of Cognitive Neuroscience and Psychology and Research Centre for Natural Sciences, and Faculty at Karoli Gaspar University of the reformed church, Hungary.

Four teachers of Botany Department attended International webinar on Higher Education During the Covid-19 Pandemic: A Global Perspective of the Challenges and Best Practices from TAYLOR'S University, Malaysia

Governance and Leadership

To organise FDPs to improve professional competency of faculty and quality enhancement.

During 2021-22, College has conducted about 16 faculty development programmes and workshops to train the faculty for quality teaching learning and research.

To enhance quality initiatives.	➤ Organised NAAC workshop on "NAAC Methodology". The resource person for the workshop was Dr. B. S. Ponmudiraj ➤ Workshop by Mr. S. Francis Senior Accountant from Ministry Finances Govt. of India of on PFMS on 11th March 2022 ➤ Workshop on ISO certification by Mr. P.K. Dwivedi Senior Consultant SIS on 2-3rd March and applied for the certification. ➤ Organised talks on Intellectual Property rights, IIC activities, held 58 Webinars/extension Lectures and 40 Workshops. ➤ Participated in NIRF Ranking, India Today Ranking, Times of India group and Outlook Magazine ranking.
To encourage teachers to attend FDPs from other reputed institutions too.	Teachers have attended 36 short term courses, 63 faculty development programmes, 06 induction programmes, 9 refresher courses, 15 Webinars, 11 workshops and 26 on- line courses during the year.
To organise industry-Academia meet and FDP on research methodology.	Young trainees at KMV had an interface with prominent professionals from various fields in order to hone their professional skills. 45 industry experts related to different industries participated in the Industry Academia meet held on 26.9.22.
To apply for National level ranking	College has applied for NIRF Ranking, India Today Ranking and Times group of India and outlook magazine rankings during 2021-22. College has received top rankings for many programmes like BBA, BCA, FD etc in Punjab.
Student Support Activities	
To strengthen the collaborations with industry for training and placements and to organise placement drives and career orientation programmes	MOUs are signed with 14 industries/ Institutions and collaborative activities were performed like training, internships and placements. More than 100 students have been placed in different sectors. College has a very strong Career Counselling and placement cell. More than 14 career counselling programmes have been organised for students by internal and external experts. Students have been regularly informed and guided about job openings by placement team members.
To enhance the concessions for needy and deserving students	During 2021-22, College has disbursed an amount of 38,90,135/- Rupees as scholarships and concessions for 604 needy and deserving students.
To encourage the student participation in various inter-college sports and cultural competitions for their holistic growth	Students participated and won prizes in 44 intercollege sports and 30 cultural competitions outside the college and in various inter college competitions.

To organise Yoga classes, Self – defence and other such training programmes.	With the aim of instilling confidence in the students and enabling them to cope with adverse situation, a two-day workshop on Self Defense Techniques was organised under the Gender Sensitization Program running under the aegis of Women's Studies Centre. Mrs. Rama Sharma, 4th Degree from Northern Karate School, Canada, was the resource person. She imparted extensive training to the students on the importance of self defence and martial arts techniques. Similarly under the Personality Development Program, KMV organised a Workshop on Self Analysis, Self Confidence and SWOT Analysis. The resource persons for the workshop were JC Karandeep Gulati (Provisional Zone Trainer Zone , JCI India) and JC Ritesh (Provisional Zone Trainer, Zone I , JCI India). College also organised an extension lecture on Drug Abuse under Buddy Programme launched by Punjab Government to curb the menace of drug abuse. Dr. Pratima Sharma Mehandru, Assistant Professor, Department of Psychology, a licensed psychologist from Rehabilitation Council of India was the speaker for the lecture. Many such training and career opportunity programmes were also organised for the students.
To organise alumni meet.	KMV Organized Alumni Meet Pearls – 2022 on 12-03-2022 during which Alumni who are giving their services in school education were honored. The college has also initiated a series of Inspirational Talks: Alumni Speaks where the alumni of the various departments of the college are invited and they share their success stories with the students.
Social Responsibility	
To mentor other institutions for setting up of skill development centres.	KMV has mentored many institutions under IIC and DBT Star College Status . Under this Mentor-Mentee Programme, 5 colleges have selected KMV as their mentor for guidance on expert linkage, infrastructure creation and facility management, and resource mobilization to conduct I&E activities. Under DBT Star college Status, College is mentoring various DBT Star Scheme incharges of various colleges
To participate in all Government initiatives for the society	College got 29 awards in social extension activities during the year. Various departments organised a series of activities under (ESBS) Ek Bharat Shreshtha Bharat to commemorate the unity and integrity of India. This program is being organised by the Ministry of Human Resource Development, Government of India with an objective of promoting the national integration, showcasing the rich Heritage and Culture, customs and

traditions of either state and creating an environment which promotes learning between States by sharing best practices and experiences and Punjab is paired with Andhra Pradesh under Ek Bharat Shreshtha Bharat.

KMV has always been on forefront to carry out activities in synch with Government programmes. On 3.9.21, KMV launched a fitness campaign to promote Fit India Freedom Run 2.0 of Ministry of Youth Affairs & Sports.

KMV organized a 10 day Annual Training Camp of 2 Pb(G) BN NCC Jal from 22-10-2021 in which more than 450 cadets from 23 different institutions of Jalandhar participated.

KMV in collaboration with 36-North Jalandhar constituency organized SVEEP "Special Voter Registration Camp" in the college campus.

College also organised a special activity in view of the upcoming Punjab Assembly elections in which the students made and displayed various beautiful posters based on the importance of elections and the Right to Vote.

The College also organised an extension lecture on Drug Abuse under Buddy Programme launched by Punjab Government to curb the menace of drug abuse.

KMV organized 1st Annual Conference "Saanjh" dedicated to Punjab Police Mahila Mittar (the first of its kind of government project).

KMV organized COVID-19 vaccination camp in the college campus.

KMV has also earned the honour of being the only institution in Punjab to be granted Skill Hub by the Government of India. In this regard, the inaugural ceremony of Skill Hub was organised by Deen Dayal Upadhyay Kaushal Kendra of Kanya Maha Vidyalaya. KMV organised a special program on cancer awareness commemorating International Women's Day. The program was organised by Red Ribbon Club of the College.

On 22.3.22, KMV hosted a Short Term Course on Fostering Social Responsibility and Community Engagement in Higher Education Institutions of India under Unnat Bharat Abhiyaan, Govt. of India The short term course was organized by RCI UBA- Rural Development Department, National Institute of Technical Teachers Training and Research Chandigarh in collaboration with KMV.

On 30.5.22, KMV organized an awareness lecture on Cyber Crime in collaboration with Police Commissionerate.

KMV also initiated one-month long environment protection drive in the villages & schools adopted by KMV under Unnat Bharat Abhiyaan.

To take environment friendly initiatives.

World Environment Day was celebrated on 5th June 2021 with the "theme "Only One Earth" in order to spread awareness about the Environment & Biodiversity conservation.

From 1st to 7th July, 2021, KMV organised an online Van Mahotsav Week in order to make students aware about the environment and conservation of biodiversity. On 5.8.21, KMV's month long Environment Protection Drive was inaugurated by Mr. Karnesh Sharma, Commissioner, Municipal Corporation Jalandhar.

On 16.9.21, KMV celebrated World Ozone Day to sensitize students regarding global environmental issues.

Department of Environment sciences and NCC organised poster making competition and rally on 22nd march 2022 to celebrate world water day to sensitize students regarding global environmental issues related to water. Around 30 students (Team Water warrior and NCC Cadets) participated in the event to showcase their creativity.

On 22nd April, 2022 Department of Environment sciences and NCC celebrated World Earth Day. Various activities such as poster making, slogan writing, rangoli, choreography, tree donation etc. were organised for the students.

To teach the students about sustainable techniques of fashion creation and consumption in their curriculum, the students of PG Department of Fashion Designing displayed their creative interests by making innovative clothes out of the waste & old clothes by recycling them in a very suitable manner.

KMVites celebrated eco friendly green Diwali by organizing an awareness rally on 5.11.21.

KMV established Discipline Squad & Cleanliness Cops to spread awareness in the society to keep the surroundings clean & green.

KMV organized Plant a Hope- a tree plantation drive to promote and protect the green cover in India and Best Out of Waste competition to motivate the innovative ideas of the students. Also a green mathematical park was setup by mathematics department in the campus.

To spread awareness about environmental protection and acknowledge the global climate crisis, an international webinar was organised by PG Department of Botany. Dr. Gagandeep Jain, Program Coordinator Horticulture Sciences, Franklin Institute of AgriTechnology, Pukekohe, Auckland (New Zealand) was the resource person for the webinar.

The following agenda was discussed in detail

1. The proposed plan of action for the session 22-23.
2. Allotment of duties to different departments and cells for implementing the plan of action

Proposed Plan	Proceedings
To introduce Credit Based System in all Masters Programmes.	During the session, Credit Based Continuous evaluation grading system will be introduced in all Masters programmes. College will also plan to convert all remaining UG programmes into credit system from the session 2023-24 as per NEP.
To introduce Interdisciplinary courses in Master Programmes.	Institution will introduce choice based interdisciplinary courses in all Masters classes from session 2022-23.
To introduce more value added certificate courses.	HoDs will short list add on certificate courses and submit the list with syllabus detail to IQAC within a week.
To organise online/offline seminars, workshops and extension lectures, to arrange industrial training and field trips for students, and intra college and inter-college competitions, exhibitions.	HODS and Deans will plan the activities and submit the planning to IQAC.
To take feedback on curriculum and on teachers.	Mrs. Amanpreet Khurana will arrange to take the feedback of students, teachers and employers during the session.
To organise Research mentoring committee meetings to check progress of already sanctioned projects, to invite proposals for fresh sanction of projects under seed money and to organize research forum.	Dr. Jatinder Dean Research along with the RDC cell of the College, will do the needful during session.
To undertake various activities under Institution Innovation Cell (IIC).	Dr. Rashmi Sharma, Associate Professor, Dean IIC and her team will organise innovative activities.
To submit project proposals for research grant	All Deans and HoDs will motivate the faculty and submit research proposals to various funding agencies.
To enhance the research and innovative activities	Principal Madam, asked HODs to motivate the faculty to contribute to research, apply for IPRs and to organise international events.
To enhance Quality Initiatives of IQAC	IQAC will organise FDPs and NAAC sponsored seminar and IQAC will enhance its quality initiatives, organise Industrial Academia meet, to sign more MOU and participate in various rankings.

To strengthen student support activities	The collaborations with industry for training and placements will be strengthened, there will be more collaborations with industry for training and placements and to organise placement drives and career orientation programmes. The concessions for needy and deserving students will be enhanced and the student will be encouraged to participate in various inter-college sports and cultural competitions. Yoga classes and Self – defense and other such training programmes will be organised. Alumni meet will also be organised in March.
To enhance the activities under social responsibility	College will be participating in all Govt. initiatives for society as well as activities will be carried out for uplifting of under privileged section of society. Also more environment friendly initiatives will be undertaken. Also more value based activities will be organised.

(Parminder Kaur)
Coordinator IQAC

Dr. Iqbal Kaur
HOD, Punjabi

Dr. Neeraj Maini
HOD, Commerce

Dr. Manju Mehra
HOD Chemistry

Mrs. Suman Khurana
HOD. Computers

Mrs. Sadhna Tandon
HOD, Zoology

Dr. Vinod Kalra
HOD, Hindi

Mrs. Veena Deepak
HOD, Mathematics

Dr. Gurjot Kaur
HOD, History

Mrs. Niti Kapoor
HOD, Home Science

Mrs. Ashima Sahni
HOD, Political Science

Mrs. Neeraj Sharma
HOD, Sanskrit

Mrs. Harpreet Kaur
HOD,
Fashion Designing

Mrs. Shikha Vashisht
HOD, Botany

Mr. Yogeshwar Hans
HOD, Fine Arts


Ms. Gayatri

HOD, Cosmetology

Mrs. Manpreet kaur

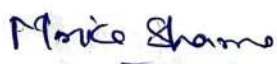
HOD, JMC

Dr. Gopi Sharma

IQAC Core Committee Member

Deans and Incharges-

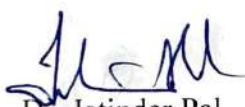
Dr. Madhumeet
Dean Student Welfare

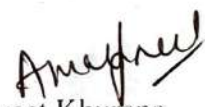

Monica Sharma

Dr. Monica Sharma
Dean Social Outreach

Dr. Gopi Sharma
IQAC Core Committee Member


Ms. Hardeep Kaur
Controller of Examination


Dr. Jatinder Pal
Dean Research


Mrs. Amarpreet Khurana
Incharge Scholarship and Feedback


Principal
(Chairperson)